



COMMONWEALTH OF VIRGINIA

Office of Community Integration

COMMUNITY INTEGRATION ADVISORY COMMISSION

**December 8, 2011
11:00 AM to 4:00 PM**

**Department of Rehabilitative Services
8004 Franklin Farms Drive
Richmond, VA 23229**

DRAFT MEETING MINUTES

Members Present

Linda Wyatt (Chair), Jack Brandt, Theresa Champion, John Contreras (conference), Alice Ess, William Fuller, Marie Gerardo, Kelly Hickok, Larry Little, Joan Manley, Lynn McCrobie, Karen Michalski-Karney, Jack Morgan, Dana Parsons, Heather Tace, and Joshua Wilson.

Members Absent

Collin Oliver
Debe Fults
Bonita Wright

Others Present

Kristin Burhop, Project Manager, DBHDS Trust Fund
Mary-Margaret Cash, Assistant DRS Commissioner
Alan Gernhardt, Division of Legislative Services
Keith Hare, Deputy Secretary of Health and Human Resources
Catherine Harrison, CIAC staff
Dana Hicks, Department of Medical Assistant Services (Money Follows)
Tomisina Johnson, SVTC
Gale Pierce, Staff support
Theresa Preda, DRS
James Rothrock, Commissioner DRS/VDA

Welcome and Introductions

Linda Wyatt (Chair) called the meeting of the Community Integration Advisory Commission (CIAC) to order and asked all in attendance to introduce themselves.

No Public Comment

Consideration of minutes from September 22, 2011 CIAC meeting

Motion made by Jack Morgan to accept minutes as read from the September 22, 2011 meeting. Seconded by Karen Michalski-Karney. Minutes approved.

Role and Charge of the Community Integration Advisory Commission

The role of the CIAC to monitor the progress of the executive branch agencies toward community integration of Virginians with disabilities and to make recommendations to the Governor regarding community integration was reviewed.

The CIAC is to meet four times a year, with members allowed to serve up to two consecutive four year terms.

Moving Forward/Process Improvement Discussion

Discussion occurred surrounding the future roles of the CIAC and the Implementation Team and how these two groups could work together.

Strategic Plan

The Implementation Team met on December 6, 2011. Discussion about the areas of housing, transportation, support services, employment and integration of individuals with disabilities transitioning from institutions into the community occurred. The Team decided that the plan was not user friendly and did not sufficiently address the current provision of services in Virginia. A decision was made that the plan would be used as an interim document and to create a new plan in 2012.

Freedom of Information Act (FOIA)

Alan Gernhardt from the Division of Legislative Services presented on FOIA. Gernhardt informed the Commission about requesting records, what determines a public body, how emails (sending and receiving) create records, the gathering of 3 or more is considered a public meeting, and posting notices of meetings to the public and that all discussion is open to public.

Strategic Plan

Additional discussion of the Strategic Plan occurred in the afternoon with the following points raised:

- When is the Implementation Team going to present Plan to Advisory Commission?
- Recommendation that the Team look at other states plans

- Implementation Team charged with seeking the input of the Advisory Commission (this process is just beginning)
- Commission would like the preliminary information on the plan by June, 2011
- Suggestion that the Team and Commission to meet at next meeting , but it may be better to meet after the General Assembly Session and after each group has met independently at which time both groups will have a better idea of where things are going.

Department of Justice (DOJ) Update

Deputy Secretary Keith Hare, OSHHR, gave an update on the status of negotiations with the Department of Justice (DOJ). He further stated that regardless of the negotiations, that the Governor and Secretary are committed to community integration.

Kristin Burhop, OSHHR, provided additional details of the 60 additional waiver slots authorized from the Trust Fund to transition individuals from SVTC and CVTC into the community.

New State Agency Update

Commissioner Jim Rothrock, DRS

Commissioner Jim Rothrock, DRS/VDA, talked about the new Agency which will be more efficient and effective. The new agency will include all functions of DRS, VDDHH, and VDA by July 2012. In 2013 adult protective services and adult services from DSS will be integrated.

Money Follows the Person (MFP) Update and Focus Group

Dana Hicks, DMAS, gave an overview of the MFP Project emphasizing community living versus institutional placement to help rebalance the system, MFP eligibility, participant enrollment and the quality survey findings.

Meeting Adjourned at 3:45 p.m.

Date for next meeting

The next scheduled meeting has not been determined but dates for 2012 will be circulated soon.